

GOVT. MEDICAL COLLEGE AURANGABAD- Maharashtra State

Instruction manual for PG admission process



WELCOME

Contact details for query: (between 10:30 AM to 4:30 PM ONLY)

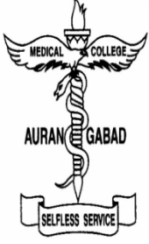
1. For any query, please call during 11:00 AM to 5:00 PM.

Landline number (CET CELL):

Direct Number: (0240) 2402429

EPBX Number: (0240) 2402412, 2402413, 2402414, 2402415 and ask for extension No.322

DON'T CALL ON THE PERSONAL NUMBER OF DEAN / NODAL OFFICER notified on mcc website; it is given for administrative use by mcc / DMER ONLY.



महाराष्ट्र शासन

GOVT. MEDICAL COLLEGE, AURANGABAD.

शासकीय वैद्यकीय महाविद्यालय, औरंगाबाद.

website:www.gmcaurangabad.com

POST GRADUATE- ADMISSIONS PROCESS
Government Medical College Aurangabad (MS)
(All India Quota/ State Quota/ In Service Quota)

All students allotted PG seat at Govt. Medical College; Aurangabad (Maharashtra) should follow instructions as below for PG admission:

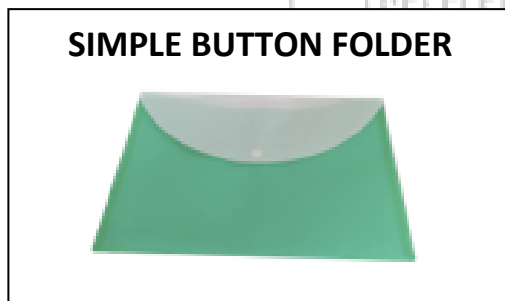
1. **Download & print this PDF file. READ CAREFULLY ALL DETAILS**
2. **Student should report personally for admission / admission cancellation in case of upgradation. PROXY will not be allowed for admission process/Cancellation of admission.**
3. **Print and fill 2 copies of Application Form.**
4. **Print and fill 2copies Original document Holding Certificate.**
5. **Print and fill 1copyof Candidate information.**
6. **Print and fill 4 copies of Admission Office Order.**
7. **Print and fill 1 copy of Medical Fitness in the prescribed format ONLY.**
8. All **original documents** enlisted in the holding certificate will be compulsorily required for admission. Additionally, student should submit **2 sets of SELF ATTESTED photocopies** of all original documents.
9. All original Documents **INDIVISUALLY SCANED in PDF format only** will be compulsorily required during admission. Student should scan document properly through computer scanner (Size 500 kb only). **Please don't use mobile scanner for scanning documents.** Individual Original Documents should be scanned and renamed appropriately.

e.g. Nationality certificate after scanning should be renamed as **Nationality-Name of Student.**

Prepare Folder and **rename it with Name of the student**, keep all scan documents in this folder for submission during admission. **Scan documents will be accepted only in Pen Drive.**

10. Fees: Demand draft (DD) of complete fees will be required during admission process. Kindly note that DD should NOT have any errors/spelling mistakes in the name of DD as desired. **Error/spelling will not be acceptable, such DD will be rejected. No cash/online transactions will be acceptable.**

11. Other Letters if required will be taken at the time of admission (within the rules thereof)
12. Submit Recent Passport size photos (3 copies)
13. The institute is responsible for only admission of student in respective Quota. We will not be available to guide any students for further rounds or rules & regulations of All India/State/In Service Quota. The student should read information brochure/Notifications/Advisory issued by different agencies on official websites. Please don't contact institute admission cell for any such information's.
14. As per the information brochure issued by the State commissioner of Maharashtra for the current academic year, under the clause of Penalty & Bond, non-completion of Junior residency tenure & for lapse of seat, or admission cancellation after cut-off date, the student must pay an amount of Rs.20,00,000/- (twenty lacs). In such case, returning of original documents will be done only after receipt of penalty amount. The deposited fees will also be non-refundable.
15. **Kindly note.... Admission Process requires verification and approval. No student will be given Joining letters urgently on the same day. The office may require 2-3 days for signatures & to complete the process.**
16. **For any query, please call during 11:00 AM to 5:00 PM.**
Landline number (CET CELL):
Direct Number: (0240) 2402429
EPBX Number: (0240) 2402412, 2402413, 2402414, 2402415 and ask for extension No.322
Don't call on personal Mobile number of Dean available on mcc website, it is given for administrative use by mcc/DMER ONLY.
17. **Submit all documents in a simple button file folder as below:**



Sd/-
DEAN
Govt. Medical College, Aurangabad

Application Form

Recent
Passport size
Photograph

Student's Name: _____

Address (In Capital): _____

Phone No. (Res.) _____

Mobile No. _____

Date: _____

To,
The Dean,
Govt. Medical College,
Aurangabad.

Sub: - Joining as J.R.-1 in the subject of _____
Through NEET PG All India/State Quota /In service Quota seat allotment.

Ref:-NEET PG Allotment Letter/List.... Dated: _____

R/Sir,

I the undersigned Dr. _____ (Full Name in
Capital) have been selected for post graduate Degree / Diploma course in the subject of
_____ as per the allotment letter/ List available on official website
Dated _____.

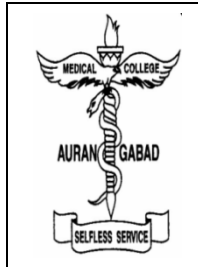
Kindly enroll me in your college as J.R-1 in the subject of _____ for
the academic year _____.

I have been informed that, I must submit SERVICE BOND of 1 YEAR to Maharashtra
Govt. **once my admission is confirmed in this institute**, otherwise, I will have to pay penalty of
Rs.50,00,000/- (Fifty Lakh Only) as per the rules PG Admission regulations of State of
Maharashtra and changes if any issued from time to time in the respective academic year of
admission.

Thanking you.

Yours sincerely,

(Dr. _____)



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website:www.gmcaurangabad.com

No.GMCA/ACAD/NEET PG/admission/ /

Date:-

ORIGINAL DOCUMENTS HOLDING CERTIFICATE

Received following original documents from Dr. _____ admitted for post-graduation in the Subject of _____ on / / at Govt. Medical College, Aurangabad through NEET PG _____ All India/State /In-Service quota.

This Certificate is the Proof that all original documents are submitted by the student & will be retained by the institute till the student completes Compulsory Bond service after completing PG Course.

Sr.No.	Essential Documents Required	Yes/No
1	Aadhar Card (Xerox Copy)	
2	Nationality Certificate or Valid Indian Passport	
3	Domicile Certificate	
4	S.S.C.(10 th) Passing Certificate	
5	H.S.C (10+2) Passing Certificate	
6	NEET PG Mark Sheet	
7	NEET PG Admit Card	
8	NEET PG Allotment Letter/List	
9	MBBS Passing Certificate	
10	MBBS Degree Certificate	
11	Internship Completion Certificate	
12	Registration Certificate of MBBS from State medical council/MCI	
13	Caste Certificate (If applicable)	
14	Cast Validity (If applicable)	
15	Non-Creamy layer Certificate valid up to 31-03-2022 (NCL) (If applicable)	
16	MBBS College Leaving Certificate (T.C.)	
17	Attempt Certificate of MBBS from Principal/DEAN	
18	Gazette for Change in Name (If applicable)	
9	Migration Certificate issued by respective University (If applicable)	
20	Self-Education Gap Certificate after completion of Internship (If applicable)	
21	Medical Fitness Certificate (in prescribed format only)	
22	Physical Handicapped Certificate from authorized agencies ONLY (If applicable)	
23	First to Final year MBBS Mark Sheets	
24	For state quota seat- Bond Release Certificate/Bond Break payment Govt. receipt (if applicable)	
25	NOC/Reliving letter from health department for Inservice state quota students. (This will be Compulsory for In-service candidates)	
26	Other letter if any required will be taken during admission	
27	Demand Draft Details: DD No: _____ Dt: _____ Rs. _____	

Copy to: Student/HOD/Accounts

DEAN
Govt. Medical College, Aurangabad

RECENT

PAN SIZE

PHOTO

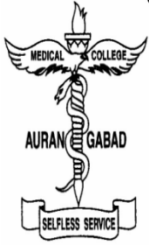
CANDIDATE INFORMATION**GOVT. MEDICAL COLLEGE, AURANGABAD-431 001****Post Graduate Admission _____ Year****Admission quota: _____ Subject: _____**

1	Name of the Student (In Capital words) English Marathi	SURNAME NAME FATHER NAME
2	Guardian / Father's Full Name	
3	Name of Mother	
4	Place & Date of Birth	Place: _____ DOB: _____
5	Residential Detail Address:	
6	State to which candidate belongs	
7	Telephone No. With Code (Residential)	
8	Mobile No.	Student: _____ Parent: _____
9	Email id	Student: _____ Parent: _____
10	Aadhar No	
11	Voter ID No	
12	Blood Group	
13	Mark of Identification (Two)	1. _____ 2. _____
14	Quota of admission (AI/State/In Service)	
15	NEET Rank	
16	Percentile score of NEET PG	
17	Category: SC/ST/VJ/NT-1/NT-2/NT-3/OBC/OPEN/other	
18	Caste & Sub caste	
19	MMC/MCI registration No	Valid from _____ to _____
20	State Medical Council Name	
21	MBBS College name	
22	MBBS passing year	
23	Marks Obtained in MBBS	Marks = _____ /out of = _____ % = _____
24	Internship Completed Date	
25	Name of XII th (10+2) Board	

Date : / /

Place : Aurangabad

Signature of Candidate



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website: www.gmcaurangabad.com

No.GMCA/ACAD/NEET PG/admission-order/ /

Date:-

OFFICE ORDER

Sub: - PG Admission at Govt. Medical College, Aurangabad

Through NEET PG : All India /State /In service Quota.

Ref: - 1) Allotment Letter No/Selection List dated: _____

2) G.R.No.MED/10/96/Edu., Mantralaya, Mumbai, date 31/01/1996.

Dr. _____ from _____

University is provisionally selected for the Post Graduate (JR-I) admission in the subject of _____ by Competent Authority of All India/ State/In service quota admissions for the academic year _____.

The admission is subject to the condition as below & that he/she is not registered for any post-graduate course anywhere at present.

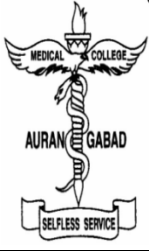
1. Your terms will be counted from the date of joining.
2. As per NMC norms you will have to undergo 36 months for Degree & 24 months for Diploma course from the date of joining the course to be eligible for PG examination. No other equitable exemption will be granted to appear the university examination. Such type of undertaking will have to submit at the time of joining the course to the concerned head of Departments.
3. You are also informed that your selection is provisional and subject to the final eligibility confirmation of Maharashtra University of Health Sciences (MUHS) Nashik based on your documents submitted.
4. **Private practice or any kind is not permitted during the period of post-graduate course.**
5. You are directed to report to concerned department Professor & Head after admissions.
6. As per the information brochure issued by the State commissioner of Maharashtra for the current academic year, under the clause of Penalty & Bond, non-completion of Junior residency tenure & for lapse of seat, or admission cancellation after cut-off date, the student must pay an amount of Rs.20,00,000/- (twenty lacs). In such case, returning of original documents will be done only after receipt of penalty amount. The deposited fees will also be non-refundable.
7. **Govt. of Maharashtra hereby prohibits "strike" in the essential services specified in the schedule hereto appended from the date of this order.**

DEAN

Govt. Medical College, Aurangabad.

To,

Cc: Student/HOD/Accounts/Warden/others...



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website:www.gmcaurangabad.com

UNDERTAKING-NEET-PG ADMISSIONS

(Applicable for All India Admissions only)

I the undersigned hereby confirm that the data submitted during joining (1st / 2nd /subsequent rounds) for post-graduation through the online process was done in my presence and with my full consent. It will be my full responsibility to thoroughly check the data before final submission.

Name & Sign Witness

(Name & Sign of candidate with date)

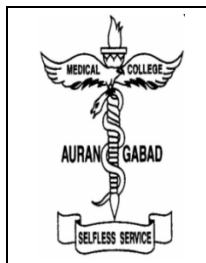
Contact No.:

Contact No.:

Place:- Aurangabad

Date:-





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website:www.gmcaurangabad.com

FEES: ONLY Demand Draft will be acceptable

For NEET PG Admission in the current year: Selected students are instructed to submit ONE DD as follows: Demand drafts to be drawn from Nationalized banks only (errors or spelling mistakes in the DD will NOT be accepted)

One (1) term fee (Degree/Diploma)

FULL requisite fees DD on the day of admission is mandatory

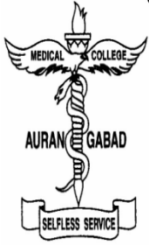
APPLICABLE FOR: All India & State quota candidates ONLY

Sr.No	Fees	Amount
1	Tuition Fess	108900
2	Admission Fess	1500
3	Development Fess	5000
4	Count ion Money Deposit	4000
5	Library Deposit	2000
6	Library Fees	1000
7	Gymkhana Fees	500
8	Ashwamedh Fees	150
9	University Development Fees	50
	Total DD Amount	123100/-

DD Name: DEAN, GOVT. MEDICAL COLLEGE, AURANGABAD (MS)

Note:

- **At any cost cash / Cheque will not be accepted.**
- The demand draft will be deposited in the accounts only after confirmation of the admission/status retention by the students.
- If applicable and students are allotted another college in subsequent rounds of AI/State quota, then the DD(s) will be refunded back to the student. All such students will be required to pay cancellation of admission fees of Rs.1500/- as cash in the cash section& submit the original receipt for getting your original documents from CET CELL, GMC, Aurangabad.
- **Kindly note that the fee in different heads is dependent up on the instructions given by the state government from time to time. Any new additions/changes will be done accordingly. It will be mandatory for all students to comply with such changes or notifications from the institute.**



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GOVT. MEDICAL COLLEGE, AURANGABAD.

शासकीय वैद्यकीय महाविद्यालय, औरंगाबाद.

website:www.gmcaurangabad.com

FEES: ONLY Demand Draft will be acceptable

For NEET PG Admission in the current year :Selected students are instructed to submit ONE DD as follows, Demand drafts to be drawn from Nationalized banks only (errors or spelling mistakes in the DD will NOT be accepted)

APPLICABLE FOR: IN-SERVICE candidates ONLY

Sr.No	Fees	Amount
1	Admission Fess	1500
2	Development Fess	5000
3	Count ion Money Deposit	4000
4	Library Deposit	2000
5	Library Fees	1000
6	Gymkhana Fees	500
7	Ashwamedh Fees	150
8	University Development Fees	50
	Total DD Amount	14,200/-

DD Name: DEAN, GOVT. MEDICAL COLLEGE, AURANGABAD (MS)

Note:

- **At any cost cash / Cheque will not be accepted.**
- The demand draft will be deposited in the accounts only after confirmation of the admission/status retention by the students.
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- **Kindly note that the fee in different heads is dependent up on the instructions given by the state government from time to time. Any new additions/changes will be done accordingly. It will be mandatory for all students to comply with such changes or notifications from the institute.**

CERTIFICATE OF MEDICAL FITNESS

This is to certify that I have conducted clinical examination of Dr. _____ who is desirous of admission to medical postgraduate courses.

He/she has not given any personal history of any disease incapacitation him/her to undergo the professional course. Also, on clinical examination it has been found that he/she is medically fit to undergo the medical postgraduate course (NEET PG) in the academic Year _____

1. Absence of any incapacitating and / or progressive systematic
2. disease/disorder/condition.
3. Absence of any disability of upper limb/s.
4. Absence of any major visual/auditory disability,
5. Absence of psychosis/neurosis/mental retardation.
6. Ability to maintain erect posture.
7. Reasonable manual dexterity.

Address of the Registered Medical Practitioner

Signature

Name

Registration No.

Seal of Registered Medical Practitioner

Date:

..... ✂ ✂

Note:

- ✓ A candidate must be medically fit to undergo PG courses applied for. The medical fitness must be certified by registered medical practitioner in the above prescribed format ONLY.
- ✓ **If the candidate has claimed PWD seat & allotted a PWD seat:** He / She must submit additionally the current academic year RECENT Physical handicapped certificate (PWD) issued by the authorized agencies only as per the instructions of competent authorities of All India/State quota for the current academic year in information brochures/Notifications/Advisory.

SERVICE BOND

To be submitted ONLY after final confirmation of admission/after cut-off date.

1. It will be the total responsibility of the student to submit the **SERVICE BOND after final confirmation / Cut-off date of admission within one week.**
2. Any student failing to submit the Bond within the stipulated time will not be eligible for appearing the PG exams. Appropriate action will be initiated against all such candidates and stipend will be withheld till the receipt of Bond.
3. Bond Should be prepared on Rs.500/- Bond. (Notarized)
4. Service Bond is applicable for All India / State PG Student.
5. Matter of Bond is given below.

SERVICE BOND AFFIDAVIT

Name of Student :

Permanent Address :

Course : M.D. /M.S. / Diploma in

Admission Year :

I the undersigned postgraduate student at **Government Medical College, Aurangabad (Maharashtra)** hereby submit an undertaking that I will serve the Government of Maharashtra / Corporation / Defense service for a period of **ONE YEAR** after completion of Post Graduate Course, failing which, I will have to pay **Rs, 50,00,000/- (Rs. Fifty Lac Only)** for the default as per rules thereof /any changes from time to time as per the instructions of the State Govt.

I am required to complete my residency tenure (3 years in case of Degree or 2 years in case of Diploma). If I fail to complete my residency tenure and or opt out of PG course **after cutoff date**, I am liable to pay penalty of Rs.20,00,000/- (Rs. Twenty lacs Only) [Non completion of Junior residency tenure Rs.10,00,000/- + Lapse of seat Rs.10,00,000/-] for the default as per rules thereof /any changes from time to time as per the instructions of the State Govt.

Date:
Place:

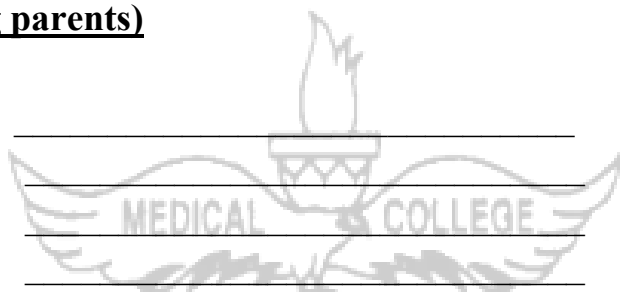
In witness where of the above Named.

Name of the students & Address

(Signature of Student)

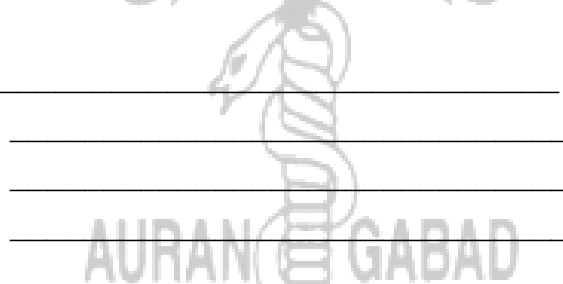
Sureties (Excluding parents)

1. Name &Address : _____



(Signature)

2. Name &Address : _____



(Signature)

Witness:

1. Name &Address : _____



(Signature)

2. Name &Address : _____

(Signature)
